



TOIRMA Update

By Jim Donelan

TOIRMA Executive Director

Spring has Sprung

SPRING IS THE TIME OF THE YEAR when there are significant changes. It's a time of renewal. Whether you are a Cardinals, Cubs, or White Sox fan, all three teams have an opportunity to be in first place at some point during the month of April. As teams attempt to figure out their new course for the season, so too is it important for township officials to keep items in-mind items designed to help reduce exposures to liabilities.

Mounting and Dismounting Equipment – 3 Point Contact



Unfortunately, TOIRMA is experiencing several claims related to individuals being injured while mounting or dismounting equipment. As Matt Knight and Sean Richardson from Loss Control will tell you: remember the “3 Point Contact (Safety Triangle)” which allows for a person to safely get on or off equipment even during inclement weather or hazardous conditions. TOIRMA has a *Mounting and Dismounting Risk Reminder* available for downloading on the *Tool Box* page of our website, www.toirma.org. Feel free to hand this to your employees or hang in your work area.

TOIRMA also has a *3 Point Contact* sticker available for members to place directly onto equipment. If you would like stickers for your equipment, please contact Debbie Prentice at (217) 444-1204 or dprentice@ccmsi.

Inspecting and Maintaining Signs

Remember it is the responsibility of the Highway Commissioner to maintain signs once they are erected. We recommend a regular inspection system be in-place and the utilization of TOIRMA's *Highway Commissioner's Diary*. One of the purposes of the *Diary* is to help townships in minimizing the cost of any claim, and this is accomplished by documenting regular inspections of roads, weather conditions, and road work, among other items. A *Highway Commissioner's Diary* may be obtained by contacting Debbie Prentice at (217) 444-1204 or dprentice@ccmsi.

Also, it is imperative for Highway Commissioners to keep brush and limbs clear of road signs.

Placement of Traffic Control Devices/Signs

Highway Commissioners please remember to perform the following **BEFORE** installing a traffic control device and sign:

- Contact your County Engineer to obtain written approval. Highway Commissioners **MUST** have written approval before placing traffic control devices on township or road district roads. [see 625 ILCS 5/11-304]
- Contact J.U.L.I.E, Illinois One-Call System at: 811 or (800) 892-0123; www.illinois1call.com.
- Maintain the sign. This is an ongoing responsibility as outlined above.

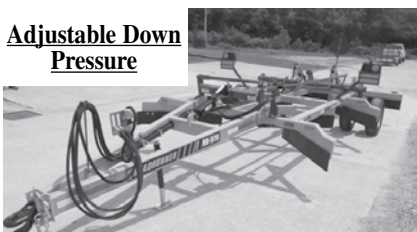
Rahn Equipment Company

2400 Georgetown Rd.,
Danville, IL 61832

217-431-1232 or 800-252-3159

www.rahnequipmentcompany.com

Adjustable Down Pressure



Side to Side Adjustable Road Drag

Need a form?

Check with TOI's
Download Center at

www.toi.org

and see if we've got
what you need!

TOIRMA CALENDAR

Dividend

The TOIRMA Board of Trustees declared a dividend for the 27th consecutive year for eligible members. The dividend checks were mailed to each member's TOIRMA contact on March 15, 2018. Remember according to the Public Funds Deposit Act [30 ILCS 225/1], the dividend should be deposited within **two working days**, and the checks are void 60 days from the date of issuance.

Contribution Requests/Packets

On April __, 2018 contribution requests/packets will be mailed to each TOIRMA member contact. Invoices will be broken down for each member by township/road district. Payments should be mailed to TOIRMA by June 1, 2018.

TOIRMA Loss Control & Safety Programs

TOIRMA is continually holding loss control and safety meetings throughout the state. If your county-wide township association has an upcoming meeting

and you would like TOIRMA to present, please call our office.

TOI Training Sessions

Our sister association, the Township Officials of Illinois (TOI) has upcoming education programs for township officials throughout the state. This is an excellent opportunity for township officials to learn and share ideas.

Thank you for your help with these items, and good luck to your team this baseball season.

Have a safe spring!

As always, if you have any additional questions, please feel free to contact me toll-free at (888) 562-7861 or by e-mail at jdanelan@toirma.org.

Reminder

Members that have not deposited their dividend check by May 31, 2018, will have their township's name published in the *Township Perspective* magazine.

Iowa Office: (563) 927-2307
Chicago, IL Office: (312) 502-1536
Milwaukee Office: (414) 581-8160
Email: kbiwdc@gmail.com

Ken Burns, Inc.
www.KENBURNSINC.com

Portable Screening Buckets

REDUCE

Reduce Labor & trips to landfills!

REUSE

Remove unwanted growth from black dirt!

RECYCLE

Break up salt cakes in usable salt!

RECLAIM

Never buy black dirt again!

VIPER METAL



Applications

- * Compost
- * Street Sweepings
- * Asphalt Roto Millings into Asphalt Gravel
- * Apply Asphalt Fines
- * Sand Bags
- * Top Soil
- * Break up Road Salt back to Granular
- * Final Grade back Fill

CALL FOR A DEMO TODAY

Use of reclaimed asphalt fines



Various Models to Fit Excavators, Skid Steers & Wheel Loaders